



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM FROM THE CHAIRPERSON

TO: ALL HIGHER EDUCATION INSTITUTIONS
ALL CHED REGIONAL DIRECTORS
ALL PERMANENT ALTERNATE FOCAL PERSONS FOR K TO 12

SUBJECT: **CLARIFICATIONS ON THE IMPLEMENTATION OF IRSE GRANTS
(CHED MEMORANDUM ORDER NO. 14, SERIES OF 2016)**

DATE: April 26, 2016

In line with the implementation of the K to 12 Transition Program, the Commission on Higher Education hereby issues clarifications on the conduct of Instruction, Research and Sectoral Engagement (IRSE) Grants (CHED Memorandum Order No. 14, series of 2016), for the guidance of all higher education institutions (HEIs) and prospective grantees.

On faculty loading equivalencies for IRSE Grants

1. Sectoral engagements are described in person-hours and not in units, as sectoral partners use a different basis for computing time rendered.
2. Upon the request of several HEIs, the Commission is currently in the process of crafting a template on the equivalencies of IRSE engagements to units, to be issued in a separate Memorandum.

On IRSE engagements as regular work load for SUC/LUC personnel

1. The engagements conducted under the IRSE Grants are considered normal work loads. Thus, for grantees who are personnel of state universities and colleges (SUCs) or local universities and colleges (LUCs), the time spent by the IRSE grantee in an engagement will be included in the computation of years of service.
2. Further, as the IRSE grantees are not seconded to the sectoral partner, and are undertaking engagements equivalent to regular work loads, **grantees who hold plantilla positions in SUCs/LUCs shall be entitled to their full compensation and benefits from the SUC/LUC, and shall not be allowed to receive monetary grants under IRSE.**¹

¹Per the Commission's consultation with the Department of Budget and Management (DBM) re: applications of IRSE Grants to SUC and LUC personnel, the grant provided under IRSE is **not included in allowances that government employees are allowed to receive on top of their regular compensation**, as detailed in Congress Joint Resolution no. 4, series of 2009, "Joint Resolution Authorizing the President of the Philippines to Modify the Compensation and Position Classification System of Civilian Personnel and the Base Pay Schedule of Military and Uniformed Personnel in the Government, and for Other Purposes," and Executive Order No. 201, series of 2016, "Modifying the Salary Schedule for Civilian Government Personnel and Authorizing the Grant of Additional Benefits for both Civilian and Military and Uniformed Personnel."

3. Private HEIs may determine alternative arrangements for their personnel undertaking IRSE Grants, in line with their respective policies.

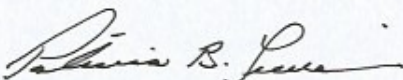
On complementary funding

1. The grant provided is meant only to cover the time spent by each grantee in each respective engagement, and as such **does not include** funds for the conduct of activities, nor cover costs for supplies, equipment, facilities, and travel allowances.
2. Sending HEIs (SHEIs) and grantees are therefore encouraged to seek other sources of funds for the conduct of research, creative or technology projects, or others, to complement the IRSE Grant, **provided that no duplication of benefits occurs in any case.**
3. Partners are also encouraged to provide counterpart funds, if they are capable of doing so. Other possible funding sources include, but are not limited to, the SHEI's own research funding allotment, grants awarded by private partners, grants awarded by government agencies such as the Department of Science and Technology (DOST), and other grants from CHED, such as Senior High School Support Grants (CMO 9, s. 2016), Grants-in-Aid, etc.

On the return service obligation

1. Regardless of funding arrangement, all IRSE grantees are required to render return service to the SHEI following a 1:1 ratio, or as otherwise agreed upon by the SHEI and the grantee, in line with the provisions of Article VII, Section C.5 of CMO No. 14, s. 2016.
2. The Commission reiterates that the nature of return service to be rendered in the SHEI may be in the form of instruction, research or extension, granting flexibility to grantees and SHEIs, and in line with the provisions of Article VII, Section C.4 of CMO No. 14, s. 2016. Equivalent number of units of research and extension activities are subject to the internal policies of the SHEI.

Wide dissemination of this memorandum is desired.



Patricia B. Licuanan, Ph.D.
Chairperson

Cc: CHED Administrative, Financial and Management Service (AFMS)
CHED Higher Education Development Fund (HEDF) Staff